

22nd September 2014

Dear Parent/Carer

Music Tuition Contract 2014-2015

The understanding for students receiving instrumental lessons with the Music Service is that the parents/carers will contribute £120 per year, this is only 25% of the actual costs of lessons to the academy. Payment should be made either via *ParentPay* or *cheque*. You may make one payment of £120 if you wish or in 3 instalments stated below:

- **1st instalment of £40 paid on commencement of lessons**
- **2nd instalment of £40 by Friday 9th January 2015**
- **3rd and final instalment of £40 by Friday 17th April 2015**

The contract is for 32 lessons over the academic year. If a child is absent, due to illness, you will not be reimbursed for his missed lessons. However, if a teacher is off, they will make up any time missed within the year.

If a child decides to stop his lessons, the academy **must** be informed in writing. We will endeavour to find a replacement. However, if it is part way through a term, you will not be reimbursed.

Students taking up the opportunity for instrumental lessons must, when required, also commit to playing in academy performances. This is not only to enhance their skills, but to also give parents the opportunity to watch their children in school events. They should also understand that they will need to practice regularly at home.

Instruments loaned to students are their responsibility and recompense for damage or loss will be sought. We recommend that you check your home contents insurance policy to cover such a claim.

If you are happy to agree to the above, please supply the information requested on the attached document, sign and return it to Miss Race (Music Dept). There are limited spaces available, so to avoid disappointment, please return as soon as possible.

Any questions, please don't hesitate to contact myself or Miss Race in The Music Department.

Yours Sincerely

**K Keaney
Principal**

VAT Number: 1158112 43

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Company Number: 07386086 / Registered Office: Education House / Fusion Court / Aberford Road / Garforth / Leeds / LS25 2GH



Hull Trinity House Academy Music lessons – Contract 2014-2015

I (parent's name in full)..... give permission for my son to have instrumental lessons and understand that:

- There are 2 ways to pay for my son's music lessons.
Either (please tick relevant boxes):

Or Full payment of £120 on commencement of lessons

In 3 instalments

- Payment is made via:

Or ParentPay

Cheque

- If my son no longer wishes to continue with the instrumental lessons, it must be put in writing to both Miss Race (Head of Music) and their instrumental teacher.
- If an instrument is loaned from the Music Service, it must be returned in the same working order in which it was given out.
- The school has the right to stop lessons with immediate effect should payment not be received by the deadlines clearly stated on the contract.

Instrument taught:
Student Name (please print):
Tutor group:
Parent Signature:
Date:

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